

**Iowa Capitol Planning Commission Minutes**  
Wednesday, January 5, 2022  
Iowa State Capitol Building - Conference Room G19  
(1:02 – 1:24 p.m.)

**Members Present**

Annette Renaud, Chair  
Brett Seelman, Vice Chair  
Director Adam Steen, Secretary

William (Bill) Dikis  
Carol Grant

**Members Absent**

Malcom Hankins  
Tracee Knapp  
Senator Craig Johnson

Representative Jacob Bossman  
Representative Bruce Hunter  
Senator Janet Petersen

**Department of Administrative Services (DAS) Staff Present for All or Portions of the Meeting**

Tami Wiencek  
Suzy Trotter

**Others Present for All or Portions of the Meeting**

Mark Willemssen, Legislative Facilities  
Danielle Beavers, Legislative Services Agency  
Brian Guillaume, Legislative House

Mike Guanci, Department of Management  
Deb Scrowther, Department of Management

**Call to Order and Introductions**

The meeting was called to order at 1:02 p.m. by Chair Renaud.

**Meeting Overview and Approval of Agenda**

**MOTION:** Bill Dikis made a motion to approve the agenda. Carol Grant seconded the motion and it passed unanimously.

**Approval of Minutes from October 20, 2021**

Bill Dikis proposed amending Carol Grant's Site Features report. The minutes stated "Carol Grant reported she joined members Chair Renaud and Bill Dikis in a meeting with the Jewish Federation representatives and the architect of the Holocaust Memorial on September 24, 2021." The proposal would substitute the identification of an attendee from "architect of the Holocaust Memorial" to "designer of the Holocaust Memorial".

**MOTION:** Bill Dikis made a motion to approve the minutes with proposed amendment. Carol Grant seconded the motion and it passed unanimously.

**Committee Updates**

**Master Plan**

Chair Renaud appointed Vice Chair Seelman to Chair of the Master Plan Committee.

### ***Site Features***

Carol Grant presented the Monument Conservation Fund Report dated December 20, 2021. Carol requested the FY22 tour donations of \$671.00 and match of \$335.50 be included in the grand total amount received and match amount on the report. The fund has received just under \$2,200 from tour donations in the past six months. The public funds along with the legislative match totaled \$186,943. Carol reported the remaining \$37,685 legislative match will require public donations in the amount of \$75,372.

Carol Grant reported the conservator began work per the Strategy for Monument Conservation Plan dated October 15, 2020. The conservator has worked on 12.5 of the 18 monuments on the plan. The monument with half of the work completed is pending completion from a mason to restore a piece of broken granite. The Monument Conservation Fund will require additional funds to complete the remaining five monuments.

The Site Features Committee met in November 2021, to develop fundraising plan. Carol reported the committee is working with DAS and the Legislative Services Agency to review ways to collect public donations. The committee will also investigate available grant opportunities. It set a goal to have the additional funds raised by June 30, 2022, and schedule the conservator to complete the Strategy for Monument Conservation Plan in fall of 2022.

### ***Committee Appointment Process***

Chair Renaud reiterated the transition of leadership of the Master Plan from Chair Renaud to Vice Chair Seelman. Carol Grant announced her desire to step down from leading the Site Features Committee with a goal to transition leadership by June 30, 2022.

### **Staff Reports/Project Updates**

#### ***Legislative Update***

Tami Wiencek reported the 2022 Legislative Session begins on Monday, January 10, 2022.

#### ***Construction Update***

Suzy Trotter reported projects on the Capitol Complex are wrapping up for the season.

Mark Willemssen reported the contractor is continuing the interior dome brick restoration project. The contractor is working in the northeast dome and preparing to transition to the northwest dome. Once the temperatures are favorable, the contractors will begin exterior work including the gutter slope, window painting, and tuckpointing.

### ***Annual Report***

Bill Dikis proposed three amendments to the draft report.

1. Page 1. Add “FY2022 Vice-Chair” following Brett Seelman.
2. Page 2. Add to the footnote #3 “or “#31-34” following Priority #11.
3. Page 5. Amend the bullet point under the State Capitol Maintenance Fund from a present tense to a past tense. The proposed statement is “\$500,000 was appropriated from the Rebuild Iowa Infrastructure Fund, for the fiscal year beginning July 1, 2018, and for each fiscal year thereafter; additionally, funds remaining from the Iowa State Capitol Dome Project were deposited into this fund.”

**MOTION:** Carol Grant made a motion to approve the Annual Report and 5-Year Plan with proposed amendments. Bill Dikis seconded the motion and it passed unanimously.

### **Upcoming Meeting:**

April 20, 2022 at 1:00 p.m.

### **Adjourn**

Chair Renaud called for a motion to adjourn.

**MOTION:** Carol Grant made a motion to adjourn. Bill Dikis seconded the motion and it passed unanimously.